

Santa Fe Trails

(A) Inspection Sheet (Revenue Service Leased Vehicles)

Work Order #

Unit # _____ Mileage _____ Mechanic _____ Date _____

Symbols: X = OK, A = Adjusted, C = Cleaned, R = Repaired/Replaced, L = Lube, O = Other as needed, N = Not Applicable

_____ Inspect under carriage, repair defects	_____ Check shocks, mounting and for leakage
_____ Check air ride suspension and mounting	_____ Grease Chassis
_____ Inspect body mounting hardware, repair defects	_____ Inspect axle mounting hardware, repair defects
_____ Check engine mounting hardware, repair defects	_____ Inspect transmission mounting hardware, repair defects
_____ Drain air tanks, check tank mountings, check lines for leaks	
_____ Adjust brakes	_____ Check fluids (differential, engine, transmission)
_____ Inspect brake lines for leaks, repair defects	_____ Visually inspect brake shoes/drums/rotors, replace as needed
_____ Check all exterior lights	_____ Check all interior lights
_____ Check dash gauges	_____ Check switches for function
_____ Test front/rear door operation, repair defects	_____ Check brake interlock and sensitivity edge, repair defects
_____ Check front/rear, heater/ac blower's	_____ Check front/rear, heater/ac controls for function, repair defects
_____ Check wheelchair lift/ramp for operation	_____ Clean, lube wheelchair lift/ramp, check tie downs, repair defects
_____ Inspect fire extinguisher charge, repair defects	_____ Check first aid kit and safety flares/triangles, replace defects
_____ Inspect farebox mountings and operation, schedule for repair/replacement as necessary	
_____ Check front/side destination signs, schedule repair	_____ Check passenger stop request, repair defects
_____ Check windshield wipers and operation	_____ Check windshields for damage, repair/replace as necessary
_____ Check side and rear glass for damage	_____ Check mirrors for damage and adjustment, repair defects
_____ Check Emergency window/hatch operation	_____ Check Emergency window/hatch decals, replace as needed
_____ Check/repair as necessary all passenger handrails	
_____ Service and clean battery	_____ Check and clean battery electrical connections
_____ Inspect engine air cleaner housing for leaks	_____ Check engine air filter, replace if necessary
_____ Check air compressor mounts and operation	_____ Check brake fluid
_____ Check tire pressure and condition, check condition of rims and lug nuts for proper torque	
Right front _____ psi	Tread depth _____ / 32
Left Front _____ psi	Tread depth _____ / 32
Right rear outside _____ psi	Tread depth _____ / 32
Right rear inside _____ psi	Tread depth _____ / 32
Left rear outside _____ psi	Tread depth _____ / 32
Left rear inside _____ psi	Tread depth _____ / 32
_____ Check Video Camera and Video Tape Recorder operation	
_____ Take engine oil sample (Detroit Diesel)	
_____ Road test vehicle for acceleration, braking, steering and park brake operation, repair defects	